

## Notes

- (1) The Council has a legal obligation to set a Council Tax for 2012/13.
- (2) Section 106 of the Local Government Finance Act 1992 imposes restriction on voting in respect of any Member by whom any Council Tax has remained unpaid for at least two months.

**Any Member in doubt as to the position may seek advice before the meeting from the Group Director, Finance & Commerce or the Assistant Chief Executive, Legal & Democratic Services.**

- (3) The Cabinet's Report will refer to the Chief Executive's report to the Cabinet.

**Members are asked to retain their copy of the Cabinet Report for this purpose.**

- (4) Council Procedure Rule 3 applies to the order of business at this meeting.
- (5) By Council Procedure Rule 13.4(d), the speech of any Group Leader (or Member nominated to speak on behalf of a Group Leader: any Group Leader should announce any such nomination when the Mayor invites that Leader to speak) on any motion or amendment relating to the Council Tax should not exceed **twenty minutes** and participants in general debate for five.
- (6) Council Procedure Rule 11.8 governs amendments to motions and reports at this meeting. Any amendment must be such that the it would, if passed, enable a robust budget to be set in the view of the Chief Financial Officer [as it is imperative that there is a level playing field, any new base information relating to or affecting Council tax that comes to light after the Cabinet has made its Council tax recommendations will be supplied to all Groups at the same time by the Section 151 Officer].

**MEMBERS ARE ASKED TO RETAIN THE  
REPORT TO CABINET ON 13 FEBRUARY  
FOR REFERENCE AT THIS MEETING**

